

R625, International Internship Scholarship Pilot Program Fund ¹

R625-1 The following policy has been codified² as Utah Administrative Code R765-625.

R625-2 References

- 2.1** [Utah Code § 53B-2-101](#), Institutions of Higher Education
- 2.2** [Utah Code § 63J-1-603](#), Nonlapsing Authority
- 2.3** [Board Policy R623](#), Free Application for Federal Student Aid (FAFSA)

R765. Higher Education (Utah Board of), Administration.

R765-625. International Internship Scholarship Pilot Program Fund.

R765-625-1. Purpose.

This rule outlines the requirements of and application process for International Internship Scholarships Pilot Program Fund.

R765-625-2. Authority.

This rule is authorized by Senate Bill 3, Appropriations Adjustments (2023).

R765-625-3. Definitions.

- (1) “Board” means the Utah Board of Higher Education described in Section 53B-1-402.
- (2) “USHE Degree-granting Institution” means a degree-granting institution of higher education within the state system of higher education, as identified in Section 53B-2-101(1).
- (3) “OCHE” means the Office of the Commissioner of Higher Education.
- (4) “Scholarship Staff” means OCHE staff assigned to administer state scholarships on behalf of the Board.

R765-625-4. Award Requirements.

- (1) To qualify for the International Internship Scholarship Program, an applicant shall:
 - (a) Be enrolled at a USHE degree-granting institution;
 - (b) Complete the International Internship Scholarship Program application, published by OCHE;
 - (c) Complete and submit either the Free Application for Federal Student Aid (“FAFSA”) or the alternative financial form that is approved by the Board; and
 - (d) Demonstrate financial need based on the expected family contribution or student aid index from the FAFSA or equivalent from a Board approved alternative.

R765-625-5. Application Process.

- (1) Applicants shall submit an official scholarship application no later than the annual deadline established by scholarship staff.
- (2) Applicants shall submit the following documents to be considered for the International Internship Scholarship Program:
 - (a) The completed International Internship Scholarship Program application published by scholarship staff;
 - (b) Proof of enrollment at a USHE degree-granting institution;
 - (c) Proof of completion of either the FAFSA or an alternative financial form approved by the Board; and
 - (d) Other documentation as outlined on the scholarship application or requested by scholarship staff.

¹ *Adopted XXX.*

² This administrative rule is still going through the codification process and minor, non-substantive edits to conform with the Administrative Code may need to be made.

R765-625-6. Grant Amount.

(1) Subject to available funding, qualified applicants will be awarded a scholarship up to \$5,000 for the international internship program.

(2) Scholarship staff shall determine award amounts based on available funding and the number of qualified applicants. Students who demonstrate greater financial need may receive a higher award.

(3) Institutions shall combine available state or federal grants, designated institution funds, internship income, student employment, and family and individual contributions toward financing the cost of the internship.

R765-625-7. Appeals Process.

An applicant has the right to appeal an adverse decision. Upon request by the student, scholarship staff shall provide an opportunity for the student to appeal an adverse decision to a committee of at least three impartial persons. All appeal requests must be submitted in writing within 30 days of the application notice.

R765-625-8. Reporting.

(1) As specified by OCHE, each institution shall provide, as part of an annual institutional financial aid file submission by February 28 of each year, data pertaining to applications, awards, program enrollments, utilization, funding, and/or other scholarship information for the most recently completed fiscal year.

(2) OCHE may, at any time, request additional documentation or data related to the scholarship program and may review or formally audit an institution's documentation and compliance with this rule.